

# APPRENTICE MONTHLY PROGRESS RECORD (MPR)

## Occupation: Limited Renewable Energy Technician

Enter the total hours from the previous Monthly Progress Record in Column B. Enter daily, to the nearest hour, time spent on each work process; add the hours from Column B plus Daily Record and enter total in Column C (total hours to date).

**Keep a copy of each MPR for your next month entry**

**Email to:**  
support@solarapprenticeship.org.

MPRs are due by the 10th day of the following month.

Name: \_\_\_\_\_ Agreement # \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

Month: \_\_\_\_\_ Year: \_\_\_\_\_

<b>A</b>	<b>B</b>	Each day list the number of hours worked on each work process. Keep your records to the nearest hour.																														<b>C</b>		
List work processes As per standards	Hours brought Forward	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total hours	
A. Installations of Renewable Energy Systems																																		
1. Photovoltaic Systems 1000 hours																																		
2. Other renewable energy systems 500 hours																																		
B. Balance of Systems 1500 hours																																		
C. Other (SEE STANDARDS) 1000 hours																																		
Total hrs. (Sum of 4 rows above)																																		
Related training hours		Add course titles & credit hrs. of related training classes completed during this month and <b>submit records of completion along with MPR:</b>																														Cumulative RT hours:		

**APPRENTICE TO FILL & SIGN**

Employer: \_\_\_\_\_

*I certify that the above information is correct.*

Apprentice signature: \_\_\_\_\_ Date: \_\_\_\_\_

**EMPLOYER / TRAINING AGENT TO FILL & SIGN**

	Yes	No
1. Is the apprentice punctual?		
2. Is he/she willing to learn?		
3. Does he/she show initiative?		
4. Is his/her quality of work good?		
6. Would you recommend him/her for rerating?		

Employer's Comments: \_\_\_\_\_

\_\_\_\_\_

Employer's Signature: \_\_\_\_\_