

**BUREAU OF LABOR AND INDUSTRIES
APPRENTICESHIP AND TRAINING DIVISION
TRAINING AGENT APPLICATION FORM**

1. Committee: Renewable Energy JATC

2. MA#: 1126

3. Trade: Renewable Energy Tech

4. Registered Name of Employer:

5. Address:

6. Mark all that apply:

This name is registered with Construction Contractor Board

Date Registered:

This name is registered with Building Codes Division

Date Registered:

This name is registered with Corporate Division

Date Registered:

7. CCB or Business License #:

8. DBA's:

9. Name of employer contact:

10. Phone of employer contact:

11. Fax of employer contact:

12. E-mail of employer contact:

13. Number of Journey workers employed:

14. What is the Journey wage in the collective bargaining agreement (CBA)?

15. If no CBA, what is the average journey worker wage?

16. Date Firm Established:

17. Date Owner Acquired Firm:

18. Years of prior training agent status:

19. Name of Owner:

20. Workers Comp Insurance Carrier & Policy Number:

21. Date Current Policy Expires:

22. Signatory Employer Association:

23. Address:

24. Labor Union or Employee Association:

25. Address:

26. Facilities for Training

27. Scope of Work Performed

28. Statement of Employment Conditions (Complete this only if no employee association is present in this firm)

SEE ATTACHED EMPLOYER PERSONNEL POLICY HANDBOOK OR DEFINE TERMS AND CONDITIONS IN DETAIL HERE

The official whose signature follows hereby applies on behalf of this firm for approval as a training agent. If there is a Collective Bargaining Agreement, the signature of the union official indicates participation of the union.

Signature of Firm Official	Title: _____	Date: _____
Printed Name _____		
Signature of Union Official (if any)	Title: _____	Date: _____
Printed Name _____		

The above-named committee hereby approves disapproves* the above employer as a qualified training agent under the standards of this committee in the above named occupation. If the committee approves this application, it will prepare a training agent agreement form to be executed prior to assigning any registered apprentices to receive training from the employer. If the committee rejects this application, it will provide a written explanation to the employer of the deficiencies that need to be corrected before a training agent application can be approved for this trade.

Signature of Committee Chair, Secretary, or Authorized Representative: _____	Approval Date: _____
Printed Name: _____	Effective Date: _____

Signature of Firm Official	Title: _____	Date: _____	
Printed Name _____	Signature of Union Official (if any)	Title: _____	Date: _____

Printed Name _____

A copy of this form and the training agent agreement form are to be forwarded to the assigned apprenticeship

representative for review and recording. The originals of this form and the training agent agreement form are to be retained by the committee and be available for inspection by Apprenticeship and Training Division staff.

Instructions for Training Agent Application form

- Line #1: Insert name of the JATC/TATC
- Line #2: "Master Agreement" number from standard
- Line #3: Insert the "Skilled Occupational Objective" from the standard; one trade per form
- Line #4: This must be a "registered" name and not a DBA (indicate where registered in Line #6).
- Line #5: This address MUST be the primary business address associated with the registered name above and MUST be in a county listed in the "geographic area covered" section of the standard. If it is not, you should complete a "traveling training agent" application form.
- Line # 8: List any DBAs or associated names of the employer.
- Line # 13: This is the number of journey workers who will be available to work on jobs with assigned apprentices.
- Line #15: Please indicate how you establish this wage.
- Line #26: Facilities must be adequate to assure quality training of apprentices under the committee's approved apprenticeship standard.
- Line #27: The scope of work must be adequate to assure quality training of apprentices under the committee's approved apprenticeship standard.
- Line #28: You must include in this section ANY bona fide requirements to be employed that you want to be included in your training agent agreement form with the committee. You will not be allowed to reject ranked applicants or registered apprentices who are assigned to your company on the basis of any reason not included in your training agent agreement form.